

Cleaning SCHEDULE

DAILY

- Make the bed
- Wipe kitchen counters
- Wash dirty dishes
- Clean coffee maker
- Wipe bathroom counters
- Sweep kitchen floor and entryway
- Put away clothes and belongings
- Clear surfaces of clutter
- Do laundry as needed

WEEKLY

- Dust surfaces
- Vacuum carpet
- Mop hard floors
- Empty trash
- Launder sheets, towels, & bath mats
- Clean microwave & wipe appliances
- Sort through mail and paperwork

MONTHLY

- Deep clean shower areas
- Wash shower curtain liner
- Vacuum furniture
- Dust ceiling fans & vents
- Clean washing machine & dishwasher
- Clean inside of refrigerator & oven
- Flush drains with vinegar

SEASONAL

- Flip mattresses quarterly
- Wash windows seasonally
- Clean gutters spring and fall
- Organize closets seasonally
- Clean behind large appliances quarterly
- Clean carpets & upholstery twice yearly
- Dust air vents & replace filters quarterly
- Deep clean fireplace & chimney annually