

HOME OFFICE

- ☐ Old paperwork
- ☐ Broken or outdated electronics
- ☐ Pens that no longer work
- ☐ Software or computer accessories
- ☐ Old manuals and instruction booklets
- ☐ Dried-up glue, markers, art supplies
- ☐ Worn-out desk accessories
- ☐ Business cards you no longer need
- ☐ Expired warranties or registrations
- ☐ Old calendars or planners
- ☐ Books you've already read
- ☐ Magazines and catalogs
- ☐ Cords and chargers
- ☐ Anything that doesn't belong
- ☐ Junk drawer clutter

KIDS' ROOM

- ☐ Toys they've outgrown
- ☐ Clothing that no longer fits
- ☐ Artwork or school papers
- ☐ Rarely used books or games
- ☐ Stuffed animals
- ☐ Broken or missing parts toys

COMPUTER

- ☐ Toys they've outgrown
- ☐ Clothing that no longer fits
- ☐ Artwork or school papers
- ☐ Rarely used books or games
- ☐ Stuffed animals

STORAGE AREA

- ☐ Broken or unused tools
- ☐ Outdated holiday decorations
- ☐ Unused sporting goods
- ☐ Old paint cans
- ☐ Clean baseboards
- ☐ Empty boxes and packing materials
- ☐ Duplicate or broken gardening tools
- ☐ Old toys and games
- ☐ Outgrown children's clothes
- ☐ Unused furniture
- ☐ Old appliances
- ☐ Building materials from old projects

LAUNDRY ROOM

- ☐ Empty laundry detergent
- ☐ Stained cleaning cloths
- ☐ Rarely used laundry baskets
- ☐ Cleaning supplies

LINEN CLOSET

- ☐ Mismatched or worn-out sheet sets
- ☐ Frayed or stained towels/washcloths
- ☐ Outdated toiletries
- ☐ Old or rarely used blankets

CAR

- ☐ Remove any trash
- ☐ Items that don't belong in the car
- ☐ Organize the glove compartment
- ☐ Declutter the trunk
- ☐ Invest in organizers for the trunk, console, and backseat